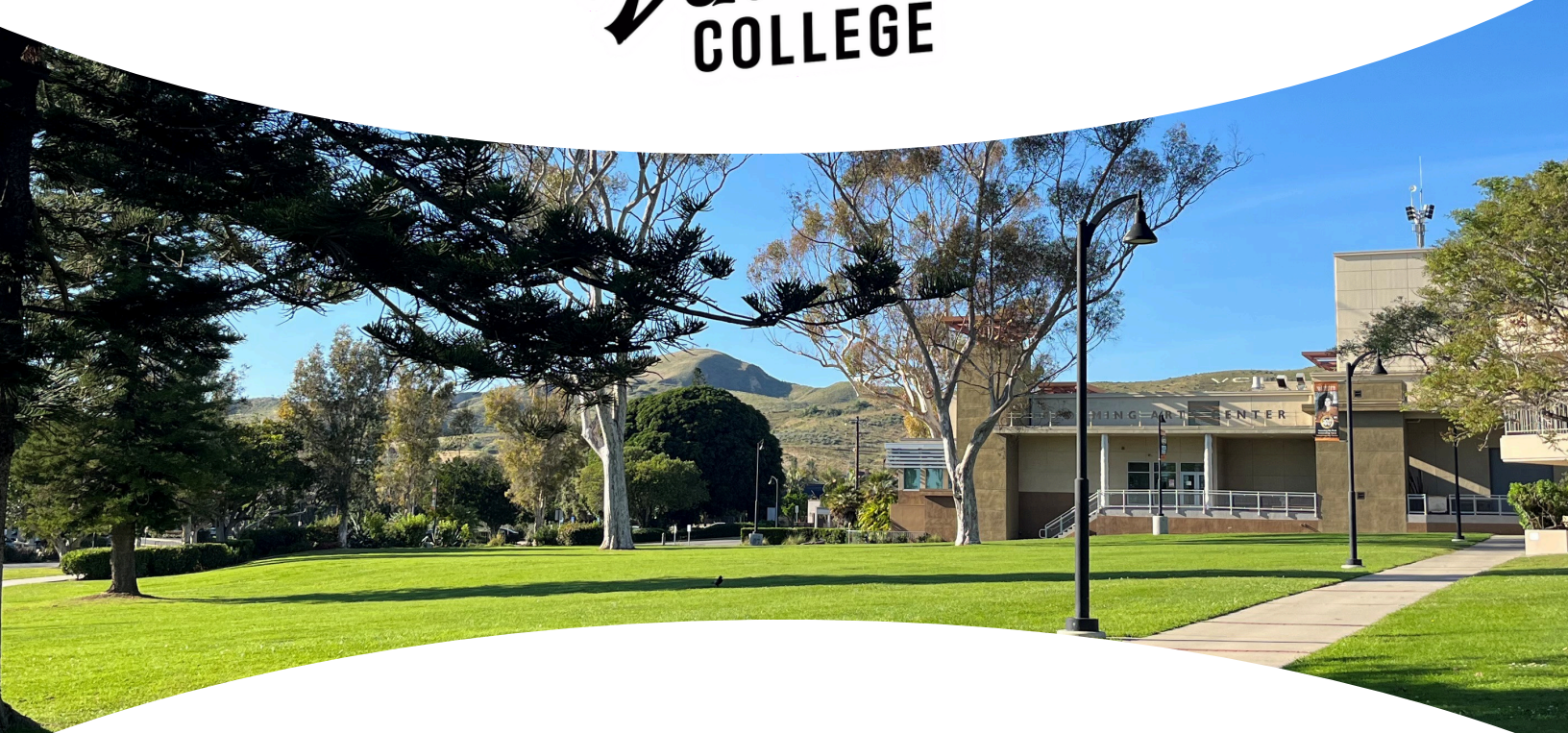




2026-2032 PARTICIPATORY GOVERNANCE HANDBOOK

Last Updated: Apr 23, 2026

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Certification

The contents of this document represent the collegial consultation structure and procedures that have been agreed upon by the undersigned faculty, classified professional, student, and administrative representatives of Ventura College.

Luca Lewis

Aug 13, 2026

Luca Lewis (Aug 13, 2026 14:59:12 PDT)

College President – Luca Lewis

Date

Jennifer Garner

Aug 13, 2026

Academic Senate President – Jennifer Garner

Date

Oscar Rivera

Aug 13, 2026

Classified Senate President – Oscar Rivera

Date

Briana Becerra

8/14/26

Associated Students of Ventura College President – Briana Becerra

Date

Ventura College Mission, Vision, Goals

Ventura College Mission

Ventura College places students at the center of their learning experience, supporting them in achieving their personal, academic, and career goals in an anti-racist, liberating, and inclusive environment. The College is an open access educational institution that supports our diverse community, helping them transform their own lives by offering degrees, certificates, transfer, and workforce preparation opportunities.

Ventura College Vision

Ventura College will be a beacon of learning—a source of inspiration and guidance—for our students and community.

Ventura College Guiding Principles

At Ventura College we believe that students come first and all else follows. We strive to create a campus environment that fosters collaboration, communication, and mutual respect. We are committed to these Guiding Principles in all that we do:

- Embrace the strength of diversity.
- Listen with intensity and compassion.
- Communicate with integrity and patience.
- Design student-centered solutions.
- Spark self-confidence and a sense of discovery.
- Pursue our vision and goals with passion.

Ventura College 2024-2030 Educational Master Plan Goals

The [2024-2030 Educational Master Plan](#) consists of three broad and ambitious goals. These goals align directly with the VC Mission and Vision, as well as the VCCCD Strategic Plan, and the State of California Vision 2030.

1. *Equity in Access*: address systemic practices and barriers to ensure student ready access to an equity-minded student experience.
2. *Build Capacity for Engagement and Servingness*: build trusting relationships and foster a deeper sense of connection across the campus to move from a transactional culture to a relational one.
3. *Equity in Success*: implement equitable servingness practices that intentionally maximize student academic and career achievement.

What is Participatory Governance?

Participatory governance is the process by which faculty, staff, administrators, and students work together to make college decisions. It is based upon the idea that individuals should have a voice in the decisions that affect them. A well-designed participatory governance system results in effective decision-making by uniting constituencies and drawing upon the strength of diversity. In VC's participatory governance system, committees and advisory groups have been formed, each of which has a specific charge and focus. In committee meetings, ideas are discussed at length, voted upon, and ultimately recommended to the College President, who then makes the final decisions. Our participatory governance system was developed in accordance with California Education Code [70901](#) and [70902](#), as well as [Assembly Bill 1725](#).

Sounds exciting! How do I get involved?

The first step is figuring out which committee interests you the most. Take a look through the committee charges to see what topics and issues each committee focuses on. Visit a committee meeting as a guest to listen to a discussion. Read some minutes from a committee website to see what topics they discuss. Once you've figured out which committee you'd like to join, take a look at how committee members are selected for that committee. For some committees, members are appointed by the Academic Senate, Classified Senate, and/or College President. For these committees, you'll need to contact the appointing body and let them know you are interested. For all other committees, you can just email the co-chairs and ask how to join.

It is recommended that the Academic Senate, Classified Senate, ASVC, and College President appoint committee chairs and members for the next year by the end of the previous spring semester.

What is expected of me when I join a committee?

Each committee has a chair or co-chairs, a recorder, voting members, and guests. The responsibilities of each are detailed below:

Committee Chair or Co-Chair

Before each meeting:

- Prepare an agenda.
- Ensure that agenda, materials, and prior meeting minutes are posted to the current district committee document management software system (Boardable, as of this writing) at least 72 hours in advance of the meeting (required for Brown Act committees, strongly recommended for all other committees and advisory groups).
- Review the committee website for accuracy.

During each meeting:

- Facilitate and encourage committee member participation during meetings.
- Allow for adequate discussion to occur prior to action items.
- Facilitate voting on action items.
- Assign responsibilities for any follow-up needed after the meeting.
- Identify approximately three takeaways from each meeting for the purpose of information dissemination to constituencies.

After each meeting:

- Ensure that draft meeting minutes, handouts, and any supporting documents are posted to the current district committee document management software system (Boardable, as of this writing) within one week after the meeting.
- Ensure that final approved minutes are posted on current district committee document management software system (Boardable, as of this writing) within one week of approval.
- Submit recommendations to next level of committee structure.

Committee Member

Before each meeting:

- Read the agenda and any other relevant materials.

During each meeting:

- Respectfully express your opinions and perspectives.
- Share comments/positions taken by the constituency group that you represent.
- Listen respectfully to all committee participants.
- Vote on action items.
- Provide the committee chairs with items for future agendas.
- Identify approximately three takeaways from each meeting for the purpose of information dissemination to constituencies.

After each meeting:

- Report back to your constituent group the information discussed, and the actions taken in the committee.
- Complete any follow-up tasks assigned to you during the meeting.
- Provide the committee chairs with items for future agendas.

Recorder

Before each meeting:

- Create the agenda in Boardable.
- Post the agenda and prior meeting minutes to current district committee document management software system (Boardable, as of this writing) and email a link to committee members at least 72 hours before each meeting (required for Brown Act committees, strongly recommended for all other committees and advisory groups).
- Send calendar invites to committee members.
- Review the committee website for accuracy.

During each meeting:

- Note topics of discussion in reasonable detail so that upon review, community members could easily understand what was discussed at the meeting.
- Note action items including who made motion, who seconded motion. Note key highlights of discussion related to the item, as well as the results of the vote on the item.
- Identify approximately three takeaways from each meeting for the purpose of information dissemination to constituencies.

After each meeting:

- Create draft meeting minutes then post them to committee webpage within one week of each meeting.
- Post approved meeting minutes, and updated materials (as necessary) to current district committee document management software system (Boardable, as of this writing) within one week of approval.

What are the norms and expectations for committee meetings?

Faculty, staff, students, and administrators from across the college work together to inform college decisions during committee meetings. For this system to work effectively, committee members should adhere to following norms and expectations:

- Committee discussions should stay on topic and follow the meeting agenda.
- Committee meetings should be supportive and encouraging of input on relevant issues
- Meeting attendees should express their opinions and thoughts in a respectful and professional manner.
- Meeting attendees should actively listen to others and avoid interrupting those who are speaking.
- It is important that all voices are heard. This is especially important when discussing action items that will be voted upon.

How do we make sure that our committees are effective?

A committee chair training session facilitated by the Academic Senate President, Classified Senate President, and College President (or designee) is held in the fall semester of each year. This session ensures that committee chairs are aware of their responsibilities, as well as best practices for facilitating committee meetings. Committee chairs will be appointed in the spring term for the subsequent year.

Each committee also engages in a purposeful goal setting and evaluation process. In the first meeting of the year, each committee reviews their charge and sets goals for the coming year. These goals are collected by the Office of Institutional Effectiveness (OIE). At the end of the spring semester, OIE sends an online survey to all committee members to assess progress made towards each goal. In the last meeting of the year, the committee discusses the results and uses them to inform goals for the next year.

All governance committees, operational committees, and workgroups in the above committee diagram on page four are required to use the current district committee document management software system. As of this writing, Boardable is the current district system. This requirement ensures that committee agendas, minutes, and related materials are readily accessible to the college community. To make sure that committee websites stay updated, a website check is conducted once a semester.

Agenda Items Required at First Meeting of Year

- Review committee charge
- Review prior-year committee goals and evaluation results
- Set goals for the coming year

Agenda Item Required at Last Meeting of Year

- Discuss results of committee evaluation survey

How are Changes made to the Committee Structure?

This document and our committee structure are reviewed once every six years. This timeframe aligns with those of the Educational Master Plan and the accreditation cycle. If, however, there is a need to change something prior to this six-year review, it requires approval by the Academic Senate, Classified Senate, College Planning Committee, and the College President. This approval is required for changes to any of the following elements of the participatory governance system:

- Changing the charge of a committee
- Changing the constituent membership of a committee
- Adding a new committee
- Disbanding an existing committee
- Changing the location of a committee in the diagram on page 4
- Changing regularly scheduled meeting days/times

Is the College President Required to act on a Recommendation from a Committee?

The College President is not required to act on a committee recommendation. Committee chair(s) submit recommendations to the College President in writing. The College President then makes a decision on the recommendation, and communicates that decision to the committee chair(s) and/or the full committee.

Committee Charges and Membership

Governance Committees

Groups with elected and/or appointed membership that make recommendations directly to the College President.

- Academic Senate (AS)
- Curriculum Committee (CC)
- Associated Students of Ventura College (ASVC) Board
- Classified Senate (CS)
- College Planning Committee (CPC)

Operational Committees

Groups with membership appointed by the Senates, ASVC, and College President that make recommendations to governance committees.

- Budget Resource Committee (BRC)
- Classified Professional Development Committee (CPDC)
- Faculty Professional Development Committee (FPDC)
- Program Review Committee (PRC)
- Student Equity and Success Committee (SEAS)

Advisory Groups and Workgroups

Groups with open membership that make recommendations on specific topics to operational or governance committees.

- Accreditation Steering Advisory Group (ASAG)
- College Outcomes Group (COG)
- Curriculum Technical Review
- Distance Education Advisory Group (DEAG)
- Facilities Operations Group (FOG)
- Safety and Wellness Group
- Technology Advisory Group (TAG)

Councils

Informational/operational groups with membership defined by position.

- Administrative Council
- Executive Team
- Department Chairs and Coordinators Council
- Deans Council
- Safety and Wellness Council
- Student Affairs Leadership Team

Task Forces or Ad-Hoc Groups

Groups created by a committee or council to complete a specific short-term task.

Academic Senate (AS)

Charge

The Ventura College Academic Senate represents all Ventura College faculty on academic and professional matters. During the Fall and Spring semesters the VC Academic Senate meets regularly on the first and third Thursday of each month from 3:30 PM - 5:00 PM in MCW-312.

According to Title 5, Section 53200, the term academic and professional matters covers the following areas:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Informally, these areas of concern are called the 10+1.

Chair

Academic Senate President

Members

- Representation shall be based on representative faculty groups.
- Representation for each division shall be one senator for every 9 full time faculty or fraction thereof, as of September 1 of each academic year. Each division shall have at least one representative.
- One appointed part-time faculty
- Curriculum Co-Chair
- CE Liaison

Meetings

1st and 3rd Thursday of each month from 3:30pm to 5:00pm

Webpage

<https://www.venturacollege.edu/committees/academic-senate>

Accreditation Steering Advisory Group (ASAG)

Charge

The Accreditation Steering Advisory Group (ASAG) monitors college compliance with regional accreditation standards in order to sustain continuous quality improvement. ASAG coordinates ongoing efforts to organize evidence used to prepare the Institutional Self Evaluation Report, follow-up reports, and mid-term reports. Recommendations from the ASAG are referred to the College Planning Committee.

Co-Chair

Accreditation Liaison Officer
Faculty Accreditation Co-Chair

Members

Academic Senate Executive Board
Classified Senate Executive Board
College Librarian
ASVC Representative
College Vice Presidents
College Deans
Co-Chairs of Governance Committees
Co-Chairs of Operational Committees
Co-Chairs of College Workgroups

Meetings

1st Wednesday of each month from 3:30pm to 5:00pm, or as needed

Webpage

<https://www.venturacollege.edu/committees/accreditation-steering-advisory>

Associated Students of Ventura College Board (ASVC)

Charge

The Associated Students of Ventura College (ASVC) assumes major responsibility for coordinating student activities and expressing student concerns, interests, and viewpoints to the administration and college community.

Chair

ASVC President

Members

ASVC Vice President

ASVC Director of External Affairs

ASVC Director of Administration

ASVC Director of Finance

ASVC Director of Student Organizations

ASVC Director of Equity and Inclusion

ASVC Director of East Campus

ASVC Public Relations Officer

ASVC Community Relations Officer

ASVC Events and Activities Officer

ASVC Athletics Liaison Officer

Meetings

Every Tuesday from 3:00pm to 4:00pm in CSC 102

Webpage

<https://www.venturacollege.edu/committees/associated-students-of-ventura-college>

Budget Resource Committee (BRC)

Charge

The Budget and Resource Committee (BRC) is an operational committee responsible for making recommendations to the College Planning Committee and the Ventura College Executive Team. The faculty Co-Chair of the BRC or designee serves as a member of the Accreditation Steering Advisory Group and makes a budget report to the College Planning Committee about Ventura College budget and resource activities. The BRC meets regularly to consider and recommend program review resource requests that support the goals of Ventura College and the District Educational Master Plans, performs usage analysis of College resources to support a sustainable budget, considers strategic and budget planning, accountability issues, and analyzes total cost of ownership issues for Ventura College. The sub-committees of the BRC are the Facilities Oversight Group and the Technology Advisory Group, which prepare reports and make recommendations to the BRC.

Co-Chairs

Faculty Co-Chair appointed by Academic Senate (voting)

Classified Co-Chair appointed by Classified Senate (voting)

Administrative Co-Chair appointed by College President (non-voting, except in case of tiebreaker)

Members

6 faculty members appointed by Academic Senate (including Faculty Co-Chair)

4 classified professionals appointed by the Classified Senate (including Classified Co-Chair)

1 student appointed by ASVC

1 administrator appointed by College President

Meetings

1st Wednesday of each month from 2:30pm to 4:00pm

Webpage

<https://www.venturacollege.edu/committees/budget-resource-committee>

Classified Professional Development Committee (CPDC)

Charge

The Classified Professional Development Committee (CPDC) evaluates professional development needs, proposes informal and formal training events, develops implementation plans, sponsors pathways for unique learning opportunities, and celebrates the accomplishments of classified professionals. The CPDC is committed to improving the community through cross-campus connections, open dialogues, targeting training, and self-improvement.

Chair

Classified Senate Director of Professional Development

Members

All interested Classified Professionals

Meetings

2nd and 4th Wednesdays of the month from 10:00am to 11:30am

Webpage

<https://www.venturacollege.edu/committees/classified-senate/classified-professional-development-committee>

Classified Senate (CS)

Charge

The Classified Senate represents all classified professionals—including classified staff, supervisors and classified confidential—in the formation of college and district policy on professional and academic matters outside the scope of collective bargaining, and addresses all these matters either directly or through the college’s participatory governance structure. The Classified Senate interfaces with the college administration in the implementation of college and district goals and objectives, and collects, evaluates, disseminates, and receives non-bargaining information for and from classified professionals as appropriate. Members of the Classified Senate Executive Board serve on the Accreditation Steering Advisory Group and contribute to the assessment of Accreditation Standard IV.

The Ventura College Classified Senate’s (VCCS) professional matters of interest are as follows:

1. Standards or policies regarding student support and success
2. College governance structures, as related to classified roles
3. Classified roles and involvement in accreditation processes
4. Policies for classified professional development activities
5. Processes for program review
6. Processes for Institutional planning and budget development
7. Curriculum systems integrations and implementation
8. Degree and certificate requirements
9. Educational program development
- Any other district and college policy, procedure, or related matters that will have a significant effect on Classified Professionals

The VCCS was instrumental in the development and district-wide adoption of the above interest areas, which together are informally referred to as the Classified 9+1.

Chair

Classified Senate President

Members

Representatives as specified in the Senate Bylaws to ensure full representation of the classified staff, or as amended by the Senate Council; invited SEIU representative.

Meetings

2nd Wednesday of each month from 1:00pm to 2:30pm

Webpage

<https://www.venturacollege.edu/committees/classified-senate>

College Outcomes Group (COG)

Charge

The College Outcomes Group will be responsible for monitoring the progress and evaluating the quality of Student Learning Outcomes and Service Unit Outcomes on campus. The committee will create an annual report of SLO/SUO progress.

Co-Chairs

SLO Facilitators

Dean of Institutional Effectiveness

Members

One or more faculty members from each division

All interested classified professionals

Meetings

Once a semester

Webpage

<https://www.venturacollege.edu/committees/student-learning-outcome-advisory>

College Planning Committee (CPC)

Charge

The College Planning Committee provides integrated consultation and recommendations to the College President on institutional policies, planning, and resource allocation that affect the entire college community. The Committee ensures inclusive, transparent dialogue on college-wide issues.

Primary Responsibilities

The College Planning Committee has responsibility for recommendations to the College President in the following areas:

- Institutional planning and integration – coordinate institutional planning processes and ensure transparent integration of budget resource allocation, distance education, planning, program review, and student equity
- Participatory governance coordination – facilitate communication among constituent groups, route academic matters appropriately to Academic Senate, and conduct annual evaluation of governance effectiveness
- Communication and transparency – ensure regular communication with all college constituencies and solicit input on college-wide initiatives
- Student equity and success – ensure that equity and achievement are central to decision making and promote data-informed decisions

Co-Chairs

Faculty Co-Chair appointed by Academic Senate (voting)

Classified Co-Chair appointed by Classified Senate (voting)

Administrative Co-Chair appointed by College President (non-voting, except in case of tiebreaker)

Members

6 faculty members appointed by Academic Senate (including Faculty Co-Chair)

4 classified professionals appointed by the Classified Senate (including Classified Co-Chair)

1 student appointed by ASVC

1 administrator appointed by College President

Meetings

2nd Wednesday of each month from 3:30pm to 4:30pm

4th Wednesday of each month from 3:00pm to 4:30pm

Webpage

<https://www.venturacollege.edu/committees/college-planning-committee>

Curriculum Committee (CC)

Charge

The Ventura College Curriculum Committee has the sole responsibility and authority to initiate and evaluate the programs and curricula of the college with respect to purpose, objectives, content, and methods of instruction. The Curriculum Committee makes direct recommendations to the Board of Trustees with respect to all academic, occupational, and technical education courses and instructional programs of study. The Curriculum Committee conducts review of all credit and non-credit programs and curricula in accordance with the California Code of Regulations, Title 5, and as guided by the Program and Course Approval Handbook published by the California Community Colleges Chancellor's Office. The Curriculum Committee conducts curricular reviews on a timely and regular basis to ensure that all courses are updated on a periodic cycle to ensure currency and viability for articulation. The Curriculum Committee conducts annual training for persons involved in curriculum development and review, in compliance with the California Community College Chancellor's Office requirement for local curriculum approval certification. In addition, the Committee monitors compliance with Accreditation Standard IIA. The Faculty Co-Chair of the Curriculum Committee serves as a member of the Accreditation Steering Committee, and is also an ex officio voting Academic Senate senator.

Two workgroups report to the Curriculum Committee that are not displayed on the diagram on page 5. The Philosophy and General Education workgroup, and the Curriculum Technical Review workgroup.

Co-Chairs

Faculty Curriculum Chair
Elected Faculty Co-Chair from Voting Membership
Vice President of Academic Affairs (non-voting)

Voting Members

Academic Senate President
AFT representative
Two faculty representatives from each division
Librarian
Curriculum Technical Review Chair

Non-Voting Members

ASVC Representative
Deans
Academic Data Specialists
Curriculum Specialist
Distance Education Liaison
Admissions & Records Representative

Meetings

1st and 3rd Tuesday of each month from 3:00pm to 4:30pm

Webpage

<https://www.venturacollege.edu/committees/curriculum-committee>

Curriculum Philosophy & General Education Workgroup

Charge

The Philosophy & General Education Subcommittee reviews courses that have been submitted for review for any of the general education patterns, including the Ventura College General Education pattern or California General Education Transfer Curriculum (Cal-GETC). All GE proposals must be approved first by the P&GE Subcommittee and then approved by the full Curriculum Committee. The P&GE Subcommittee is also responsible for creating, maintaining, and assessing General Education Student Learning Outcomes (GE SLOs). All additions or changes to GE SLOs must also be approved by the Curriculum Committee. The P&GE Subcommittee maintains its own policies and procedures, and its membership guidelines within the P&GE Committee Handbook, which is approved by the Curriculum Committee. The P&GE Subcommittee meets at least once every semester or more frequently if there are agenda items to warrant meetings. The P&GE Committee provides reports and updates during Curriculum meetings. *Chair*

Co-Chairs

Faculty Curriculum Chair
Elected Faculty Co-Chair from Voting Membership
Vice President of Academic Affairs (non-voting)

Voting Members

Academic Senate President
AFT representative
Two faculty representatives from each division
Librarian
Curriculum Technical Review Chair

Non-Voting Members

ASVC Representative
Deans
Academic Data Specialists
Curriculum Specialist
Distance Education Liaison
Admissions & Records Representative

Meetings

5th Tuesday of each month from 3:00pm to 4:30pm

Webpage

<https://www.venturacollege.edu/committees/curriculum-committee/philosophy-and-general-education-workgroup>

Curriculum Tech Review Workgroup

Charge

The Technical Review Workgroup is a workgroup of the Curriculum Committee. Our mission is to pre-view curriculum and make recommendations to faculty prior to curriculum being reviewed in the Curriculum Meetings.

Chair

Faculty Chair

Members

Curriculum Committee Co-Chairs

Articulation Officer

Academic Data Specialist(s)

Curriculum Specialist

Librarian

Counseling Dept Liaison

Distance Education Office Liaison

Registrar's Office Liaison

Meetings

2nd and 4th Tuesday of each month from 3:00pm to 4:30pm

Webpage

<https://www.venturacollege.edu/committees/curriculum-committee/technical-review-workgroup>

Distance Education Advisory Group (DEAG)

Charge

The Ventura College Distance Education Advisory Group (DEAG) is a college-wide advisory body that reports to the College Planning Committee. DEAG provides research-informed guidance and recommendations on distance education and educational technology that impact students, faculty, classified professionals, and administrators across the campus.

DEAG serves as a forum for collaboration, dialogue, and analysis related to the planning, implementation, evaluation, and continuous improvement of online, hybrid, and technology-enhanced learning at Ventura College. The group advises on trends, best practices, equity, accessibility, compliance, and the effectiveness of institutional practices and technologies that support student learning in distance education modalities.

Chair

Dean overseeing Distance Education
Faculty Co-Chair
Classified Co-Chair

Members

All interested faculty and staff
Instructional Technologist/Designers

Meetings

2nd Thursday of each month from 3:00pm to 4:30pm

Webpage

<https://www.venturacollege.edu/committees/distance-ed-advisory>

Facilities Operations Group (FOG)

Charge

The Facilities Oversight Advisory Group (FOG) is an advisory group that makes recommendations to the Budget Resource Committee (BRC) and ensures compliance with Accreditation Standard IIIB. Providing oversight for the periodic revision of the Facilities Master Plan, FOG makes recommendations concerning total cost of ownership, aesthetics, locations of campus facilities and functionality. In addition, FOG provides recommendations for the interior and exterior designs of facilities and site-related projects.

Co-Chairs

Director of Facilities, Maintenance, and Operations
Faculty Co-Chair
Classified Co-Chair

Members

All interested faculty and staff

Meetings

4th Thursday of each month from 2:30pm to 4:00pm

Webpage

<https://www.venturacollege.edu/committees/facilities-operations-group>

Faculty Professional Development Committee (FPDC)

Charge

The Ventura College Professional Development Committee creates and fosters opportunities for faculty to grow and improve as professionals. These opportunities are designed to promote and practice inclusivity and support diversity for the campus community.

Chair

Academic Senate VP or designee

Faculty Co-Chair approved by Academic Senate

Members

Career Education 1 Faculty

Career Education 2 Faculty

English & Learning Resources Faculty

Health, Kinesiology, Athletics, and Performing Arts Faculty

Math Faculty

Sciences Faculty

Student Services Faculty

Visual Arts, Behavioral & Social Sciences & Languages Faculty

AFT Representative

Meetings

1st Monday of each month from 11:30am to 12:45pm

Webpage

<https://www.venturacollege.edu/faculty-professional-development>

Program Review Committee (PRC)

Charge

The Program Review Committee (PRC) supports institutional effectiveness by overseeing, coordinating, and evaluating VC's program review processes for instructional, student services, and administrative service programs. The committee ensures that program review is systematic, equitable, data-informed, and aligned with both the College's Educational Master Plan, and ACCJC Accreditation Standards.

Responsibilities of Committee Members

- Review, evaluate, and refine program review processes, data metrics, and timelines
- Provide training, resources, and coaching to programs that are completing a program review
- Review completed program review submissions for completeness, analysis, and connection to Educational Master Plan goals
- Provide constructive feedback to programs to support continuous improvement and planning
- Support the Academic-Senate-approved program vitality process

Chair

- Academic Senate President or designee
- Classified Senate President or designee
- Dean of Institutional Effectiveness (non-voting)

Members

- 6 faculty members appointed by Academic Senate (including co-chair)
- 3 classified members appointed by Classified Senate (including co-chair)
- 1 student appointed by ASVC
- 1 administrator appointed by College President

Meetings

3rd Wednesday of each month from 3:00pm to 4:30pm

Webpage

<https://www.venturacollege.edu/college-information/program-review>

Student Equity and Success Committee (SEAS)

Charge

The Student Equity and Success Advisory Committee is responsible for strengthening equity outcomes and student success through the continuous assessment, design, and implementation of goals aligned with Ventura College's Educational Master Plan and Student Equity Plan. The committee serves as a hub for communication, coordinating equity initiatives, and monitoring progress on key student success metrics. It works through cross-functional workgroups and equity action teams to drive actionable improvements, ensuring that recommendations made to the College and initiatives for future Student Equity Plans help close equity gaps and support the success of all students, especially those from historically excluded groups.

Workgroups are aligned with the primary metrics of the Student Equity Plan. They meet two times per month (or as needed) for activities such as implementing and evaluating elements of the Student Equity Plan (SEP), advancing SEP and institutional equity work, preparing reports for the institution and state reporting, and drafting subsequent versions of the SEP.

Co-Chairs

Faculty Co-Chair appointed by Academic Senate (voting)

Classified Co-Chair appointed by Classified Senate (voting)

Administrative Co-Chair appointed by College President (non-voting, except in case of tiebreaker)

Members

8 faculty members appointed by Academic Senate (including co-chair)

6 classified members appointed by the Classified Senate (including co-chair)

2 administrators appointed by the College President

2 students appointed by the ASVC

4 administrators (non-voting)

Meetings

2nd Wednesday of each month from 2:00pm to 3:30pm

Webpage

<https://www.venturacollege.edu/committees/student-success-committee>

Technology Advisory Group (TAG)

Charge

The Technology Advisory Group monitors compliance with Accreditation Standard IIIC and provides coordination for the periodic revision for the campus Technology Plan. The Technology Advisory Group is charged with developing and recommending the long-term campus technology plan based on college program review data and the District Technology Plan. It reports and makes recommendations to the Vice President of Business Services and the Budget and Resource Committee (BRC). In addition, the Advisory Group reviews the plan annually, makes recommendations for revisions as needed, ranks priority of technology spending based on program review data, and serves as a forum for discussing campus technology issues.

Chair

Director of College IT Services

Members

All interested faculty and staff

Meetings

2nd Monday of each month from 2:00pm to 3:30pm

Webpage

<https://www.venturacollege.edu/committees/technology-advisory>

Councils

Administrative Council

Purpose The Administrative Council serves as a staff meeting and discussion forum for the President, the Vice President of Academic Affairs, the Vice President of Student Affairs, the Vice President of Business Services, the Deans and Assistant Deans and classified Supervisors. The Academic Senate President and Classified Senate President are invited to participate on the Council for communication purposes.

Chair College President

Members Vice Presidents, Deans, Assistant Deans, Classified Supervisors, Directors, Academic Senate President, Classified Senate President

Meetings 1st and 3rd Wednesday of each month

Core Student Affairs Leadership Team (C-SALT) and Expanded Student Affairs Leadership Team (E-SALT)

Purpose: The purpose of the Core and Expanded Student Affairs Leadership Team is to collaborate effectively in coordinating student services, ensuring alignment with institutional goals, and enhancing student success. By fostering a culture of teamwork, intercultural competence, and shared decision-making, we strive to empower teams through training opportunities that strengthen leadership capabilities and advance continuous improvement. Together, we aim to create a dynamic, responsive, and supportive environment for all students.

Outcomes

- Coordinate Strategic Student Services: Ensure alignment and efficient execution of student services operations across departments, driving a unified approach to meeting student needs and advancing institutional priorities.
- Cultivate a Collaborative Team Environment: Lead efforts in team building to foster collaboration, strengthen intercultural competence, and enhance leadership across all levels of the team, including direct reports.
- Decision-Making Process: Facilitate a decision-making process that empowers all team members to actively contribute to strategic planning, problem-solving, and initiatives that enhance student success where appropriate.
- Support Training: Drive continuous professional growth for teams, providing resources, training, and development opportunities that build leadership capacity and improve student service delivery.

Chair Vice President of Student Affairs

Members Dean of Student Services, Dean of Student Life, LEAP Dean, Student Service Supervisors

Meetings Once a week

Executive Team

Purpose The Executive Team Council serves as a staff meeting and discussion forum for the Presidents and Vice President of Academic Affairs, Vice President of Student Affairs, and Vice President of Business and Administrative Services to share information and conduct routine business.

Chair College President

Members Vice Presidents

Meetings Once a week

Dean and VP Council

Purpose As a senior leadership team representing college divisions, this council includes all Deans and VPs and aims to serve the colleges' collective interests in service to our employees, students, and community. The goal of the Council is to discuss emerging & timely matters that support the core values, mission, and goals of the college to support its operations and stewardship. At Council meetings we engage in critical conversations as a team and decide upon actions with a collective understanding of conclusions and/or next steps.

Chair Vice President of Academic Affairs

Members Vice Presidents, Deans, Assistant Deans

Meetings Once a week

Department Chair and Coordinator Council

Purpose The Department Chairs & Coordinators Council provides a forum for the discussion of academic and student services issues that affect department chairs and coordinators. This is a faculty-driven body that makes recommendations to the Administrative Council.

Chair Designated Dept Chair Co-Chair, Vice President of Academic Affairs

Members Vice President of Student Affairs, Department Chairs, Department Vice Chairs, Coordinators, Academic Senate President, Deans

Meetings Last Tuesday of each month

Safety and Wellness Council

Charge The Safety & Wellness Group serves as a college advisory body to the Vice President of Business and Administrative Services on campus safety and wellness-related concerns of students, faculty, staff, and visitors in matters pertaining to the campus facilities and environment.

The group:

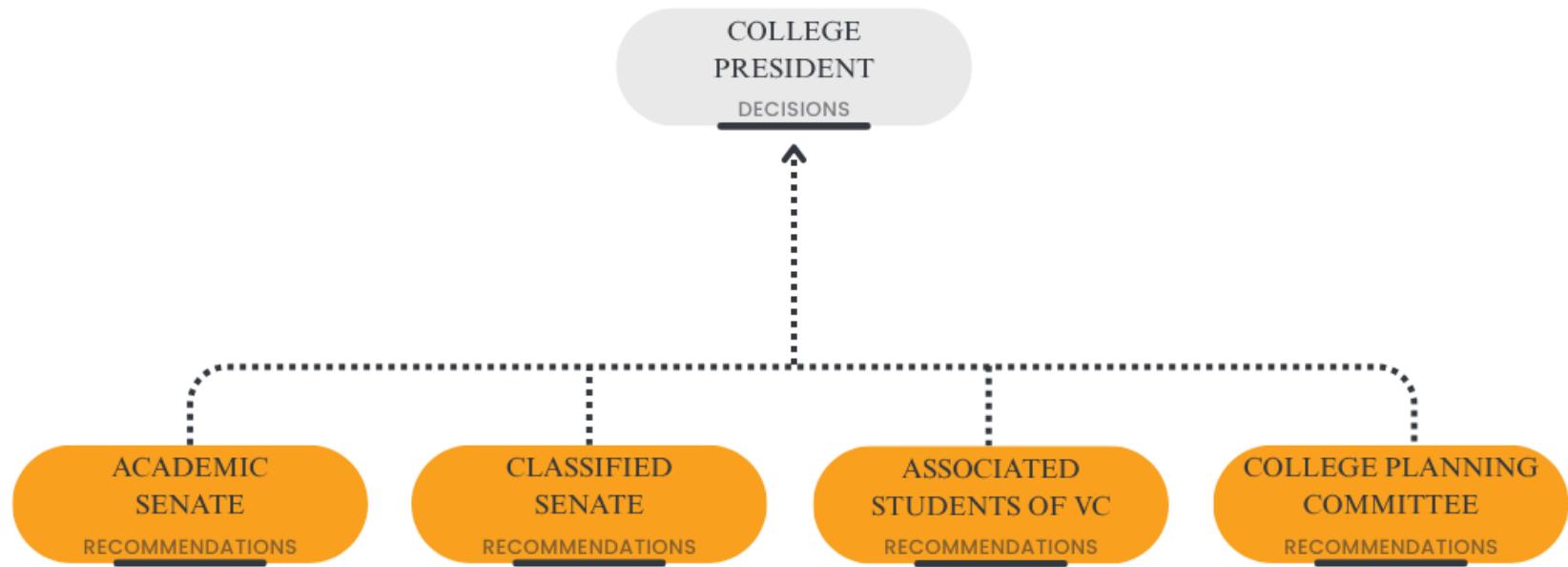
- Review and updates safety practices and recommends changes as needed.
- Monitors emerging safety and health issues and reports to management for appropriate resolution.
- Promotes safety education and the dissemination of health information to the campus community.

Chair FM&O Supervisor or delegate, Student Health Advocate or Student Health Center Coordinator

Members Campus building monitors, any interested faculty and staff

Meetings 3rd Tuesday of each month

Ventura College Participatory Governance Diagram



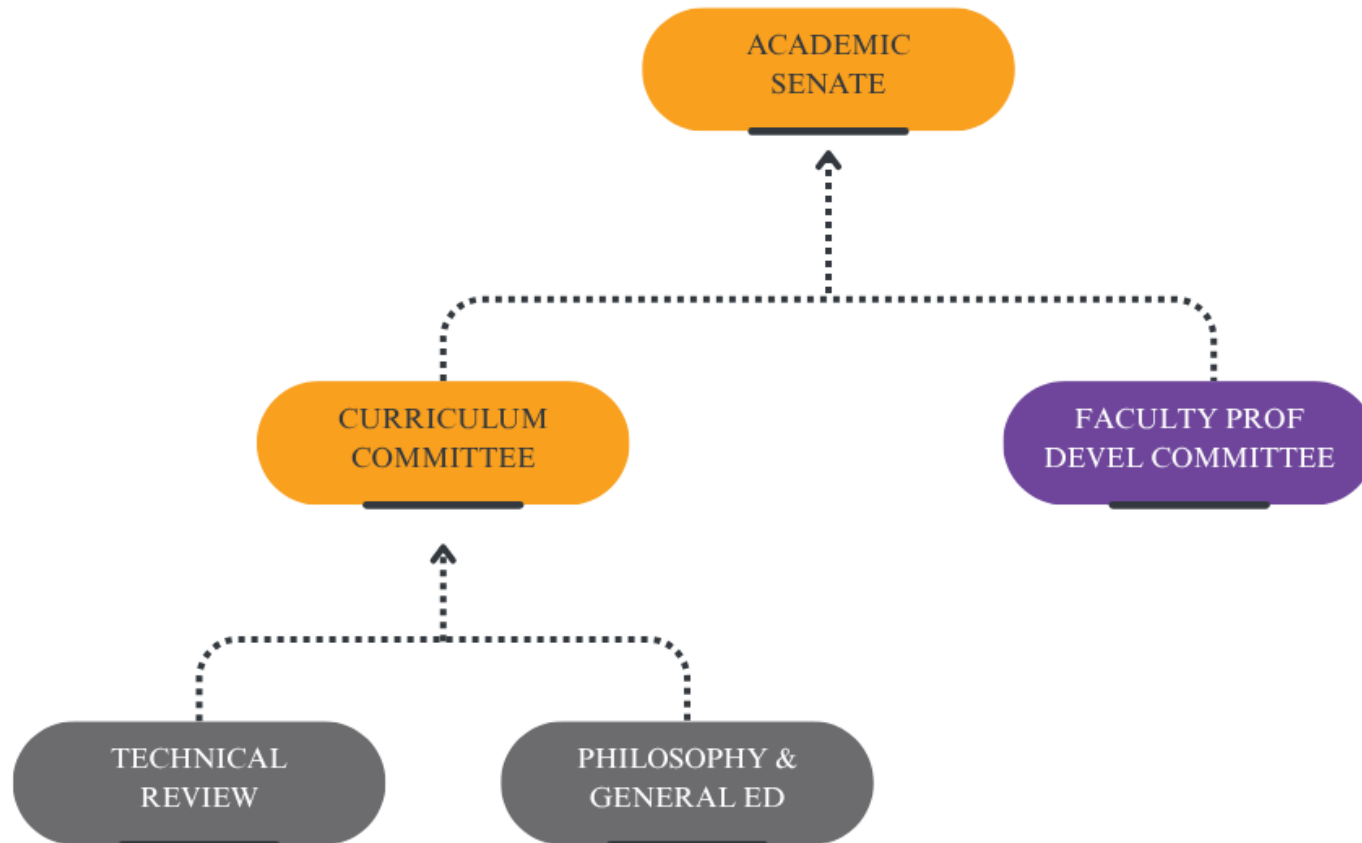
Orange = Governance Committee

Purple = Operational Committee

Grey = Advisory or Work Group

Ventura College Participatory Governance Diagram

Academic Senate



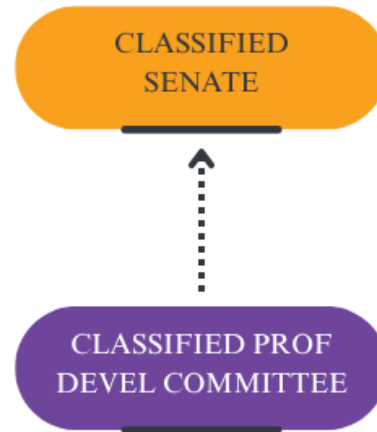
Orange = Governance Committee

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Ventura College Participatory Governance Diagram

Classified Senate

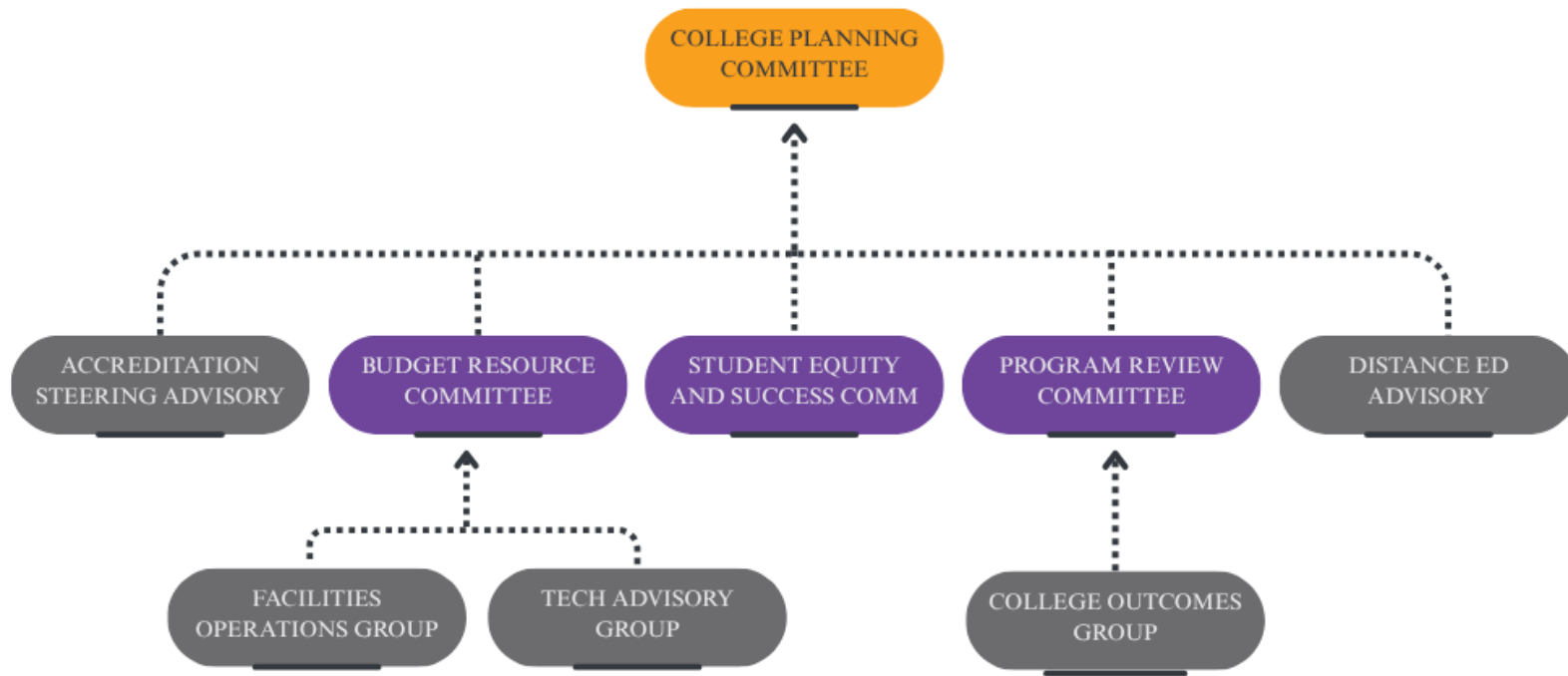


Orange = Governance Committee

Purple = Operational Committee

Grey = Advisory or Work Group

Ventura College Participatory Governance Diagram
College Planning Committee



Orange = Governance Committee
Purple = Operational Committee
Grey = Advisory or Work Group